



2017 Kidzone Vendor Registration Fact Sheet

Oregon's First City Celebration is the largest citywide celebration of Oregon City's legacy as the first city of the Oregon Territory. Now in its eighth year, First City Celebration has become a signature event for Oregon City.

Registration

Thank you for your interest in participating in the Kidzone at First City Celebration! This year's Kidzone will be a fun filled, interactive zone for kids and families to make crafts, play games, and more! Booth spaces will be complimentary, provided your organization provides the materials, instruction, and anything else required to participate in your activity!

Event Details

Date: Saturday, July 22, 2017

Time: 11:00 am – 9:00 pm

Kidzone: 11:00am – 5:00pm

Setup: 9:00 am – 10:00 am

Kidzone ONLY Breakdown: 5:00pm

You must be set up at least 30 minutes ahead of the event start time. You will be assigned a load-in time one week prior to the event. Late arrival may result in exclusion. If your organization is not able to remain onsite all day, please let us know before July 1.

In exchange for your activity, we supply your 10x10 booth space and the opportunity to expose your business or organization to over 3,000 attendees. You will be required to provide your own canopy, tables and chairs.

Kidzone vendors are expected to remain open until 5:00pm. If this poses a problem for you please contact Sarah Vale at sarahvale@downtownoregoncity.org and we will try to accommodate you.

Attendance

We expect 3,500 – 5,000 in attendance and anticipate 5-7 Kidzone activities so please plan accordingly.

Requirements to vend or demonstrate within the event area:

- Vend from a designated booth space. Sidewalks need to be kept clear.
- Completion of a hold harmless waiver.
- All vendor products must be family friendly. The event does not allow weapons of any kind nor any other material deemed inappropriate by the Association.
- Downtown Oregon City Association may choose to limit certain vendor types. If your registration is not accepted your payment will be refunded.



2017 Kidzone Vendor Registration Form

Contact Information

Name

Title

Email

Phone

Organization Name

Address Line 1

City

State

Zip

Event Day Information

On-site Contact

Mobile

Would you like to be contacted about sponsorship or marketing opportunities?

Yes

No

Description of activity:

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- Downtown Oregon City Association may choose to limit certain vendor types. If your registration is not accepted your payment will be refunded.

By signing below, I agree to the above requirements.

Signature

Date

Printed Name



Vendor Waiver and Hold Harmless Agreement

By signing and dating below, the undersigned ("Vendor") represents and warrants that Vendor has read, understands, and is voluntarily and knowingly agreeing to each of the following:

- 1) Vendor has reviewed and agrees to comply with the First City Celebration/Downtown Oregon City Association, Inc. registration requirements in seeking admission to First City Celebration.
- 2) Vendor agrees to allow representations and photographs of its activities during the event, its employees, and its representatives to be used for future Downtown Oregon City Association and Marketplace Oregon City marketing efforts.
- 3) Vendor and Vendor's personal and business property are not insured by Downtown Oregon City Association, Inc., Marketplace Oregon City, the City of Oregon City, or Clackamas County. Vendor is solely responsible for any injuries Vendor incurs in connection with First City Celebration and for any damage that is done to Vendor's property.
- 4) In exchange for permission to participate in First City Celebration, Vendor agrees to indemnify, release, forever discharge and hold harmless, Downtown Oregon City Association, Inc., Marketplace Oregon City, the City of Oregon City, Clackamas County, and all sponsoring organizations, and each of their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage of any kind, or expenses, including attorney's fees, arising out of or related to Vendor's application to and participation in the First City Celebration. This includes but is not limited to special, direct, indirect incidental or consequential damages for injuries of any kind, including but not limited to loss of life or limbs, loss of personal or business income, physical damages, or any other loss whether or not foreseeable. Neither Vendor, nor anyone acting on the Vendor's behalf, will bring or maintain any suit in any court to assert a claim against Downtown Oregon City Association, Inc., Marketplace Oregon City, the City of Oregon City, Clackamas County, its directors, officers agents, employees or other person, for any claim that Vendor might have arising out of Vendor's application to participate in First City Celebration/Downtown Oregon City Association, Inc.

Signature

Date

Printed Name

Please mail or email pages 2-4 of this form by July 1, 2017.

Please hold onto page 1 for your records.

**Downtown Oregon City Association
Attn: First City Celebration
814 Main Street
Oregon City, OR 97045**

Questions? Contact Sarah Vale Rapp | 503-802-1638 | sarahvale@downtownoregoncity.org

sarahvale@downtownoregoncity.org

